

PAKISTAN AGRICULTURAL STORAGE & SERVICES CORP LTD

Tender Notice Provision of New Jute Bags

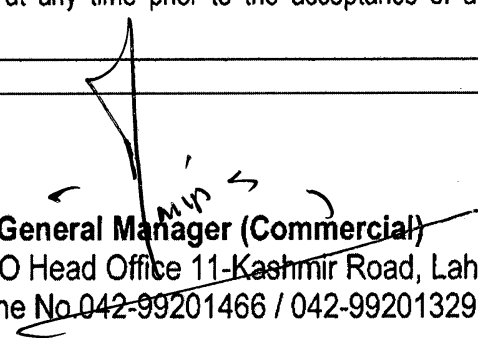
Sealed tenders are invited from the International / local manufacturers / suppliers as well as from the importers of jute bags in the name of Pakistan Agricultural Storage & Services Corporation (PASSCO), Lahore for the supply of 7800 jute Bales ($\pm 15\%$) (each bales containing 300 "A" class bags of 100 Kg capacity) as per specifications given below according to PPRA Rules, and other additional conditions:-

Particular of Goods/Specification: As per specification No.PS-1793-1986 of Pakistan Standard Institute, Karachi (1100 Grams – Conventional Weave & Reverse Weave)						Tentative Required Quantity	Delivery Schedule		
A) CONVENTIONAL WEAWE			B) REVERSE WEAWE						
i) Dimension of bags.						7800 Jute bales (300 "A" class bags in each bales)	i.	25% of total requirement	1950
a)	Outside length	113cm	+ 3, -1.5	113cm	+ 3, -1.5		ii.	50% of total requirement	3900
b)	Outside width	71cm	+ 2, -1.0	71cm	+ 2, -1.0		iii.	25% of total requirement	1950
ii)	Weight per bag	1100 Grams	$\pm 7.5\%$	1100 Grams	$\pm 7.5\%$				
iii)	Ends per dm	76	+6, -4	36	+3, -2.0				
iv)	Picks per dm	31	+2, -1.0	60	± 4.0				
v)	Min breaking load of sacking strip	(10 x 20 cm)		(10 x 20 cm)					
a)	Warp way	165 kgs force		175 kgs force					
b)	Weft way	175 kgs force		165 kgs force					
vi)	Min breaking load of seam	64 kgs force		64 kgs force					
NOTE: Other related specifications as mentioned in Pakistan standard 1793-1986 (UDC 621.798.15:677.13) Pakistan Standard Specifications for Pakistan Grain Sacks.									

Others conditions

1.	Participating firms shall offer their bids at least 10 % of the, tendered quantity.
2.	The participating firm must be registered with the Sales Tax and Income Tax Departments. Tenders should be submitted by the firm along with the Sales Tax Registration Certificate from the Sales Tax Department. In case of International Tenders, Registration certificates in their respective country of origin be attached.
3.	All tenderers should attach 2% earnest money (refundable) in the shape of Pay Order / Bank Draft of the total value of the offered quantity in favour of PASSCO Lahore / Procuring agency. However, earnest money will be refunded to the bidders after placing order With the successful bidders.
4.	The bags should bear stencilled marka as "PASSCO 2016" and with initials or name of the supplying firm
5.	The bags without marka and as mentioned above will not be acceptable and if such bags are found in the bales, the same shall be replaced or payment for such bags will not be made.
6.	The payment of carriage / un-loading / stacking charges at consignee's end will be the responsibility of the supplier.

7.	Each page of the tender documents i.e. tender form will be signed by the tenderer along with name and rubber stamp.
8.	Analysis report from any state owned Laboratory/Institute or any other laboratory nominated by the PASSCO will be acceptable.
9.	Offer will be valid for 60-days from the date of opening of tender.
10.	Tenders may be submitted (in duplicate) on the prescribed form as per conditions of tender enquiry. Tenders forms / documents can be purchased from Manager (Cash), F&A Wing PASSCO Head Office, Lahore after paying processing fee i.e. PKR:1000/- (non-refundable) on all working days except <u>Saturday, Sunday and Public holidays from 01.02.2016 to 26.02.2016 between 1000 hours to 1600 hours</u> with a written request on firm's letter pad. Tender Documents can also be downloaded from PASSCO Website: www.passco.gov.pk , PPRA Website: www.ppra.org.pk and international website: www.tenderserviceonline.com during above mentioned date, day & timeframe. In this case, processing fee of tender will be submitted at the time of submission of tender @ PKR:1000/- (non-refundable). No tender documents will be downloaded / issued after 1600 hours on 26.02.2016.
11.	All Tenders should be submitted in single envelop according to rule 38 (2) (a) of PPRA Rules. In the first envelop specifications would be given whereas in the second envelop rates would be offered. If specifications do not conform to the specifications given by the PASSCO and / or conforming to PSI, offer will not be considered.
12.	In case of International tenderers / Importers, they will quote their rates (C&F Karachi) for 1100 Grams weight in Pakistan currency inclusive of all taxes / duties to be levied by the Government.
13.	The contract as a whole should be governed by the terms and conditions as laid down in the Procurement Rules.
14.	The date of receipt of tender form will start from the date of publication of tender notice. Last date for submission of tender form will be <u>29.02.2016 at 11.00 A.M.</u> The tenderers who cannot submit their tenders personally should submit their tenders through courier services or through registered post ensuring their receipt before the closing of tender's submission time. All the bids should be submitted along with five samples of bags otherwise the offer will not be considered.
15.	Tenders will be opened in the Tender Committee Room at PASSCO Head Office, Lahore, in the presence of tenderers or their representatives on <u>29.02.2016 at 11.30 AM.</u>
16.	PASSCO, Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal under Rules 33 of PPRA.
17.	For queries, please contact at telephone numbers given below.


General Manager (Commercial)
 PASSCO Head Office 11-Kashmir Road, Lahore
 Phone No. 042-99201466 / 042-99201329

PAKISTAN AGRICULTURAL STORAGE AND SERVICES CORPORATION LTD
HEAD OFFICE COMMERCIAL WING 11 – KASHMIR ROAD LAHORE

PART-I

No. PASSCO/COMM/S-I/

Dated _____

Value of local tender: Rs.1000/- &

International tender US \$100/- (non-refundable)

To

M/S _____

Subject: INVITATION TO TENDER – JUTE BALES – WHEAT CROP 2016-17

1. Sealed bids are invited for supply of 7800 Jute bales (300 'A' class bags of 100 Kgs capacity of wheat each) 15% plus or minus, or part thereof (at the discretion of PASSCO in any schedule) of "A" class jute bags strictly adhering to performance of contract during period from 15.03.2016 to 30.04.2016 so as to reach the office of General Manager (Commercial), PASSCO Head Office, 11 Kashmir Road, Lahore by 1100 hours on 29.02.2016. Tenders received after closing time will not be considered. Tenders will be opened on the same day at 1130 hours at PASSCO Head Office (11 Kashmir Road) Lahore in the presence of the tenderers or their representatives. Attendance / presence of bidders is necessary for transparency purpose.
2. Tenders will be submitted on the prescribed form as per the specifications and conditions laid down in Tender Documents, which can be purchased from Manager (Cash), F&A Wing PASSCO Head Office, Lahore after paying processing local fee i.e. PKRs:1000/- & international tender fee 100 US \$ (non-refundable) on all working days except Saturday, Sunday and Public holidays from 01.02.2016 to 26.02.2016 between 1000 hours to 1600 hours with a written request on firm's letter pad. Tender Documents can also be downloaded from PASSCO Website: www.passco.gov.pk, PPRA Website: www.ppra.org.pk and international website: www.tenderserviceonline.com during above mentioned date, day & timeframe. In this case, processing fee of tender will be submitted at the time of submission of local tender @ PKRs:1000/- & international tender 100 US \$ (non-refundable). No tender documents will be downloaded / issued after 1600 hours on 26.02.2016.
3. Offer should be accompanied by Earnest Money @ 2% of the total value of the bided stock in shape of Bank Draft or Pay Order drawn on any scheduled bank of Pakistan payable at Lahore in favour of PASSCO by manufacturers/non-manufactures/traders. Earnest money of the unsuccessful tenderers shall be returned within 60 days from opening date or after signing of the agreement with a successful bidder.
4. Earnest Money in form cash or cheques will not be acceptable. The successful bidder will have to deposit 3% additional security money within 5 days on receipt of acceptance notice/letter. Earnest money (already deposited) can be adjusted in security money.
5. Suppliers are requested to quote rates at Part – "III" to this Tender Form on the basis indicated therein and sign the certificate given therein to the effect that the bags will be supplied exactly in accordance with the requirements specified in this Tender Documents.
6. Rates for Jute bags in Pak Rupees (per bag) are to be quoted on delivered basis anywhere in Pakistan, inclusive of all duties, taxes, Octroi, Zila tax and loading / unloading charges etc.
7. PASSCO management reserves the right to accept or reject any or all tender bids partially or wholly as per PPRA Rules 33.

Lt Col (R) Raja Muhammad Younis
General Manager (Comm)

**TERMS AND CONDITIONS OF THE TENDER
FOR JUTE BAGS – WHEAT CROP 2016-17**

1. Offer must be made on proper Tender Form along with three samples of bags by each supplier. Samples of the successful bidders will be signed by GM (Commercial) and the supplier and kept with Commercial Wing for any reference at later stage.
2. Offer should be accompanied by Earnest Money @ 2% of the total value of the bided stock in shape of Bank Draft or Pay Order drawn on any scheduled bank of Pakistan payable at Lahore in favour of PASSCO by manufacturers/non-manufactures/traders. Earnest Money of the unsuccessful tenderers shall be returned within 60 days from opening date or after signing of the agreement with a successful bidder.
3. Rate will be offered on delivered basis anywhere in Pakistan, inclusive of all duties, taxes, octroi, zila tax and loading charges etc. Unloading charges at the destination will be borne by the supplier. Tenderers are required to provide five samples of jute bags to Commercial Wing before closing time of tender. Inspection of said bags will be carried out by a board in the presence of Tender Committee and Reps of the tenderers as per procedure laid-down by PSI before opening of tenders. If the samples of any bidder are found below specifications, their offer will not be considered and they will not also qualify for participation in the tender. The sealed envelope will be returned to the bidder by Tender Committee in the presence of other participants.
4. Offer will not be considered if:-
 - a. Received without Earnest Money as required.
 - b. Received after 1100 hours on 29.02.2016
 - c. Tender is unsigned.
 - d. The offer is ambiguous or conditional.
 - e. The offer is made for less than 1000 of the tendered quantity.
 - f. The offer is not made on Tender Documents.
 - h. Any other violation of terms and conditions specified in the Tender Documents.
5. Offer will remain valid for 60 days from the date of opening of the tender.
6. PASSCO Management reserves the right to accept or reject any or all tenders or modify, curtail/enhance quantity offered or scrap, cancel any tender under PPRA Rules 33.
7. If the successful tenderer withdraws or amends the offer within the validity period of the offer, his/their Earnest Money shall be forfeited.
8. Successful bidder will be required to execute the agreement within seven working days after the date of issuance of acceptance/Supply Order, failing which Earnest Money deposited by the tenderer shall stand forfeited in favour of PASSCO.
9. Inspection
 - 1) Inspection of Jute Bales:
 - a. Inspection of jute bags will be carried out by the PASSCO board, composed of at least three officers/officials as given below:

(1) President	Nominated/selected Officer of grade 17 & above
(2) Members	(a) Nominated/selected Officer not less than grade 16.
	(b) Nominated/selected Official not less than the rank of PI
 - b. Local Manufacturers: Inspection of bags will be carried out at mill premises as per procedure laid down by PSI.
 - c. International Manufacturers / Traders: Inspection of bales will be carried out at the destination, as per procedure laid down by PSI.
 - d. Respective Zonal Head will despatch the Goods Receipt Advice (GRA) and Visual Inspection Report to all concerned within seven days of receipt of goods, including the supplier.
 - e. In case of rejection of Bardana by the Inspection Team, the supplier will be responsible to replace the defective/under specification Bardana within seven (07) days at the same destination (within the

contracted period), failing which he will be considered defaulter and action will be initiated accordingly by PASSCO.

- f. The supplier may represent, against the decision, to the Managing Director PASSCO within three (03) days of the inspection and may also ask for joint inspection. Decision of Managing Director PASSCO on the report of joint inspection will be final and binding on both parties.
- g. In case, part or whole consignment of Bardana is found defective/below specifications at destination, the respective Zonal Head shall so inform GM (Commercial) immediately through fax, followed by post (not later than three days of its arrival). The objected consignment shall be subjected to joint inspection (by reps of PASSCO and the supplier) at the destination. On the recommendations of the joint inspection team, supplier will replace the defective quantity at his own cost within seven (07) days of the issuance of replacement order at PASSCO's discretion or otherwise. PASSCO may also reduce the contracted quantity to the extent of defective quantity and then the supplier shall not be deemed to have defaulted. If, however, the supplier fails to replace the defective quantity of Bardana as ordered by PASSCO, the supplier shall be considered for having defaulted and be dealt with accordingly.

10. Payment. 100% payment will be made by F&A Wing within 15 days on production of Bill, Inspection Report (Original), GRAs (pink copy) and Sales Tax Invoices to Commercial Wing PASSCO Lahore. Processing by Commercial Wing & F&A Wing should not exceed the given time.

11. Jute bags offered for supply must conform to the standard specifications approved by PSI Karachi. In case of supply of sub-standard/below specifications bags detected later on in the Jute bags, the mill/supplier will replace the defective quantity at his cost within seven days of the issuance of replacement order. If the supplier fails to replace the defective Bardana as ordered by PASSCO, the supplier/mill shall be black listed.

12. Laboratory test to check the Breaking Strength shall be carried out from authorised Govt Laboratories.

13. All those bags having already been inspected by the Inspection Board within the Mill premises should be clearly marked as "Inspected" in different colours other than used for stencilling.

14. The jute bags will be packed in bales containing 300 "A" class bags each and the bales will be properly packed and secured tightly.

15. In case, the suppliers sell the goods on lower rates than PASSCO contracted rates to any other public agency during the currency of agreement, the lesser/reduced rates i.e. difference of price will be paid by the supplier to PASSCO.

16. Bags will be stencilled, as "PASSCO 2016" otherwise paisas thirty will be deducted for every un-stencilled bag.

17. In case of late delivery, PASSCO will charge Late Delivery (LD) at rate of 2% of the price of delayed stock for the delay of 15 days.

18. The supplier will strictly adhere to the Delivery Schedule as given in the Tender Documents. In exceptional cases, on specific ground on written request of the supplier, MD PASSCO may extend delivery period with penalty or without penalty as deemed necessary on case to case basis and his decision will be final and binding on both parties hereto.

19. In case, supplier fails to deliver the agreed quantity or part thereof beyond 15 days of the final delivery date in respect of any consignment/schedule, PASSCO may rescind the agreement to that extent and forfeit security deposited. Additionally, should PASSCO purchase defaulted quantity of Bardana at risk and cost basis, in that case, extra expenses incurred by PASSCO shall be recoverable from the defaulting supplier either from pending bills, payments, dues/securities or through legal recourse.

20. No claim on account of fluctuation in international/local market rates, which may arise out of any cause, shall be entertained, provided always, that in the event of any duty of customs, excise or tax on the goods being imposed; increased, decreased or remitted, the seller shall not be entitled to add to the said price any amount arising out of such imposition or increase.

21. Terms and conditions of tender notice and those elucidated in this tender documents will be substantial / integral part of agreement/contract.

22. In case of any dispute, decision of MD PASSCO shall be final and binding on both parties. Regarding the issue of jurisdiction in case of litigation between parties hereto, the Courts at Lahore shall have the exclusive jurisdiction to entertain such dispute / issue.

23. Tender must be submitted on the prescribed Tender Form only. Tender on letter-head pad of the firm or telegraphic offers or through any electronic media, will not be considered.
24. The tenderer will submit the documents of its legal status viz., in case of Limited Company Registration Certificate, for Registered Firm photo copy of Registration Certificate, for AOP photo copy of Partnership Deed, for Sole Proprietorship photo copy of Identity Card. Photo copy of National Tax Certificate, Sales Tax Registration Certificate and Power of Attorney of the signatory of tender will also be attached.
25. The Manufacturer/ Trader will be required to sign an "Integrity Pact" with PASSCO, which will be incorporated as one of the clauses of the contract.
26. Tenderer should clearly indicate name, address of his firm, telephone, fax numbers and E Mail address etc. The Firm should be registered with the Sales Tax Department.
27. Each page of the tender documents i.e. Tender Form and Schedule to Tender Form will be signed by the tenderer appending full signatures and name, preferably with stamp of the bidder.
28. All alterations and cuttings made by the tenderer must be authenticated by full signatures and name of the tenderer with stamp.
29. Tender Documents / Earnest Money must be sent in a properly sealed envelope which should neither be tempered /opened after sealing nor closed with staplers or common pins. Address of the firm/bidder should be written on back side of the envelope. The envelope should also bear the full signature/stamp of the bidder/firm.
30. Tender should be addressed to Commercial Wing PASSCO Head Office, 11 - Kashmir Road, Lahore (Phone No. 042-99201466 and 99201329, Fax 042-36302827 – 042-99201329).

Sign of Tenderer _____

Name _____

CNIC No. _____

Designation _____

Address _____

Phone: _____ Fax _____

PAKISTAN AGRICULTURAL STORAGE AND SERVICES CORPORATION LTD

PART-III

**TENDER DOCUMENTS FOR SUPPLY OF
'A' CLASS 100 KGS CAPACITY JUTE BAGS**

1. I/we _____ offer to supply Jute bags of "A" class 100 KGs capacity of wheat conforming to the standard specifications given hereunder and as per schedule at the rate indicated by me/us in the appropriate columns under clause-2 of the schedule.

2. Schedule of supplies and rates offered per bag are given below on delivered basis anywhere in Pakistan, inclusive of all duties, taxes, enforced by District/Provincial/Federal Governments and loading/unloading charges etc., at the destinations will be borne by the supplier.

Note: Final / detailed schedule for destination-wise delivery / period of supply will be communicated later.

3. **SPECIFICATIONS:** Besides those listed below, the Jute Bags must be as per specifications approved by PSI Karachi.

Particular of Goods/Specification: As per specification No.PS-1793-1986 of Pakistan Standard Institute, Karachi					
A) CONVENTIONAL WEAVE (1100 Grams – Conventional Weave & Reverse Weave)				B) REVERSE WEAVE	
i)	Dimension of bags.				
a)	Outside length	113cm	+ 3, -1.5	113cm	+ 3, -1.5
b)	Outside width	71cm	+ 2, -1.0	71cm	+ 2, -1.0
ii)	Weight per bag	1100 Grams	± 7.5%	1100 Grams	± 7.5%
iii)	Ends per dm	76	+6, -4	36	+3, -2.0
iv)	Picks per dm	31	+2, -1.0	60	± 4.0
v)	Min breaking load of sacking strip		(10 x 20 cm)	(10 x 20 cm)	
a)	Warp way		165 kgs force	175 kgs force	
b)	Weft way		175 kgs force	165 kgs force	
vi)	Min breaking load of seam		64 kgs force	64 kgs force	

NOTE: Other related specifications as mentioned in Pakistan standard 1793-1986 (UDC 621.798.15:677.13) Pakistan Standard Specifications for Pakistan Grain Sacks.

Period of supply	Quantity Required By PASSCO (bales)	Quantity Offered Against Schedule	Rate per bag inclusive of all Duties, Taxes, Octroi, Zila Tax, Loading/Unloading charges on Delivered Basis anywhere in Pakistan in Pak Rupees	REMARKS
From 15.03.2016 to 31.03.2016 or earlier (25% of total requirement)	1950	_____	Rs. _____ (Rupees _____)	
From 01.04.2016 to 15.04.2016 or earlier (50% of total requirement)	3900	_____	Rs. _____ (Rupees _____)	
Left over 25% 16.04.2016 to 30.04.2016 or earlier	1950	_____	Rs. _____ (Rupees _____)	

NOTE. These quantities are tentative for supply of A class 100 Kg capacity Jute bags.

4. The above offer is valid for 60 days from the date of opening of tenders after which the offer will automatically elapse.

CERTIFICATE

CERTIFIED THAT I/WE ARE PREPARED TO SUPPLY JUTE BAGS AS PER OUR OFFER ON THE RATES QUOTED ABOVE, I/WE FURTHER UNDERTAKE TO SUPPLY THESE BAGS ON THE TERMS AND CONDITIONS GIVEN IN THE TENDER DOCUMENTS AND ACCEPT THE SPECIFICATIONS AND DELIVERY SCHEDULE GIVEN ABOVE.

Particulars of earnest money

- a. Demand Draft No. _____
- b. Date _____ Amount Rs. _____ Bank/Branch _____

Sign of Tenderer _____

Name _____

Designation _____

Address _____

Phone: _____ Fax _____

National Tax No. _____

CNIC No. _____

Sales Tax Registration No.